



# 1ST BATTALION 421ST REGIMENT

4600 Alpha Avenue  
Reno, Nevada 89506-1276  
(775) 677-5229 Fax (775) 677-5220



NVMD-RTI-CSM

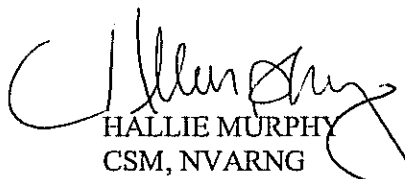
24 September 2003

## MEMORANDUM FOR NCOES STUDENTS

SUBJECT: Welcome Letter

1. Welcome to the Nevada Regional Training Institute. You have been selected to attend a course designed to enhance your military skills and leadership abilities. Our Small Group Leaders/Instructors will guide you through this important step in your military career. This course will challenge you mentally and physically to become better soldiers and stronger leaders, with the hope that lessons learned here will enhance your ability to lead soldiers and win battles. You have made the decision to further yourself and your career by attending this course.
2. Our mission at the Regional Training Institute is to provide Phase I "Common Core" portion of NCOES training, Officer Candidate School, Split Option Training Company and Phase I 19K MOSQ. We are also host to numerous other courses such as Total Army Instructor Course, Small Group Instructor Course, and Newly Assigned NCO Course. My personal goal is to insure that you receive knowledge through quality training to prepare you to graduate and perform at the level expected of your rank and position. Work hard and you will return to your unit with skills to pursue excellence in training and readiness.
3. We are dedicated to working with each of you to achieve your goals. Make sure and ask your Small Group Leader/Instructor for assistance or guidance when you need it. My staff is very capable and willing to help. We practice the method of resolving issues at the lowest level possible, but should you need it, my door is always open.
4. It is your responsibility to read and comply with the attached instructions. If you have any questions, please call the 421<sup>st</sup> RTI at the number convenient for you:  

Toll Free	(877) 421-2764
Reno, NV	(775) 677-5229
Las Vegas, NV	(702) 632-0335
5. My staff and I are committed to your success, to the degree that you are committed to your success! Make sure you review the attached instructions and be prepared.

  
HALLIE MURPHY  
CSM, NVARNG  
Commandant NCOES